**Networking Email**

Hi Lisa –

I hope this note finds you well. It was good to see you last month at the volunteer appreciation dinner. I am reaching out to some of my personal contacts to make them aware that I’m looking for a new job opportunity. My recent position with Jones Company was eliminated due to a merger, so I’m on the hunt for a new challenge.

I am hoping to network with individuals that may know of any opportunities in the area or have contacts they could introduce me to. I’m specifically looking for opportunities in call center supervision or inside sales team management in the Milwaukee or Waukesha County areas. If you have any contacts at ABC Company, XYZ, Inc., or UAB, I am particularly interested in those organizations.

I would appreciate any introductions you might make with those or any other companies that you would recommend. Attached is a copy of my resume that you can pass along and a brief summary that you could use to describe me.

I appreciate your help and look forward to hearing from you!

Sincerely,

Joe Jobseeker

(202) 123-4567

joejobs@e-mail.com

Career Summary

* Fifteen years experience in sales management focused on inside sales environments and winning new business. Previously worked at: 123 Best Company, 456 Good Company Known for Training People Well, and at 789 Company.
* Managed sales teams of 5 - 30 in high-volume, results driven environments
* Consistent track record of sales success, increasing account base and customer loyalty
* Experience working in large, complex organizations with daily interaction with executives and customers

Attachment: Resume